



Safety Tailgate Meeting | Week of August 13th, 2018

Project Name: _____

Job Number: _____

☐ Sheet Metal ☐ Piping ☐ Plumbing ☐ Start-Up

GF/Foremen: _____

Discussion Leader: _____

Date of Meeting: _____

Laser Tool Awareness

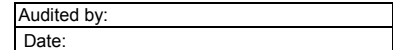
Working with or around laser levels and/or laser measuring devices can pose an unexpected or unknown reflection of laser light into eyes. This can be very dangerous because the laser beam can burn your skin and retina - potentially causing irreversible blindness.

SAFE WORK PRACTICES FOR WORKING AROUND LASER TOOLS:

- Be aware if you are operating a laser or working in close proximity to others who are using lasers.
- Never look directly into, or work in the path of, a laser beam.
- If you are concerned, know that laser safety glasses or laser safety goggles can be made available (these are not standard sun protection safety glasses). Laser protective eyewear is specially designed to keep scattered laser beams and radiation from getting into your eyes.
- Be sure to choose the appropriate grade of laser eye protection depending on the specific wavelength of the laser. If you're not sure about it, check with your supervisor or the safety dept. before you start the work.
- When the laser is not being used, be sure to turn off or block the beam with beam shutters or caps.
- If working in your immediate work area will expose you to laser light hazards, establish a temporary laser barrier or protective curtain for protection from the laser light while you are working.
- When establishing a temporary barrier or protective curtain is not practical, leave the area and ask your supervisor to temporarily move you to a different work area.

Safety Comments/Suggestions for this Project: _____

Print Name & Clock #	Print Name & Clock #	Print Name & Clock #
1 _____	7 _____	13 _____
2 _____	8 _____	14 _____
3 _____	9 _____	15 _____
4 _____	10 _____	16 _____
5 _____	11 _____	17 _____
6 _____	12 _____	18 _____
Foreman's Name & Clock #: _____		



Project Name: _____ Job Number: _____
 Sheet Metal Piping Plumbing Service
 GF/Foreman: _____
 Pre-Task Plan Prepared By: _____ Date: _____
 Project Safety Contact: _____ Safety Contact Phone Number: _____

1. Required PPE			Hazards			Safe Plan of Action (SPA)		
Hard hat Face shield			Material Handling	Inspected movement path	Identified moving equipment	Wheels Chocked		
Safety glasses Goggles				Floor Plating (pinch / back)	Hand protection required			
Gloves: Leather Kevlar / Cut resistant Solvent Acid Arm sleeves Fire resistant				Awkward size/shape/CG	Hand / body positions to avoid injury			
Boots Steel - toe Toe covers			Slips, Trips, Falls	Laydown area established	Spotter	Debris Removal plan		
Ear Plugs / Ear muffs				Inspect for trip / slip hazards	Area clean / clear of debris		Hazards marked	
Safety Vest			Hand & Power Tools	Tools & material properly stored	Electrical / emergency equipment clear			
Chemical Resistant suit / apron / tyvek suit				Reviewed safety requirements	Guarding OK	Inspected condition		
Respirator				GFCI in use	Identified PPE required		Inspected electrical cord	
Fire Resistant			Chemical Hazards	Routed cord overhead or taped / barricaded				
2. Fall Protection				Area inspected for potential chemical hazard MSDS Sheet available				
Ladder inspection completed				Identify PPE for highest recognized hazard (see left side)				
Retractable Device Required			Non-Electrical Hot Work	Reviewed Decon / Disposal or storage procedures				
Inspected Fall Protection Equipment				Reviewed contingency plan and equipment is on hand				
Shock Absorbing Lanyard Required				Fire Extinguishers Fire watch Install weld / spark screens				
Horizontal Lifeline System Required			Crane or other Lifting Equipment	Combustible material removed / protected Adequate ventilation				
Anchorage Point Identified				Lifting / Rigging equipment inspected Tag lines in use Areas barricaded				
Fall Clearance Distance Adequate				Overhead utility clearance verified Signalman assigned				
Fall Rescue / Retrieval Plan Set Up			Barricades	Yellow (Caution) Barricade tape Red (Danger) Barricade tape (label barricade)				
3. Task Specific Work Plans				Rigid barricade required / secured to floor Emergency egress clearly marked				
Lifting Plan (required for greater than 50 lbs.)				Barricade signage Travel paths barricaded / cones to protect foot traffic				
Floor / Wall penetrations			Weather	Review plans for weather including heat / wind / moisture Liquids available				
Lock Out / Tag Out Procedures				Cool down periods Sun Screen Heat Stress symptoms				
4. Required Work Permits				Public Protection, Explain: _____				
Hot Work (Non-Electrical)			Crew Congestion or Impact to occupants	Inspected areas for potential impacts to other crews / customers				
Confined Space				Coordinated with adjacent work supervisor / customer Traffic barricades				
Excavation				□ Monday: _____				
Energized Electrical Work (EEW)			Safety Huddle Topics:	□ Tuesday: _____				
Critical Lift (Crane)				□ Wednesday: _____				
Scaffolds				□ Thursday: _____				
				□ Friday: _____				
Construction Activity (In Sequence)			Hazards Identified			Corrective Actions Taken		
Crew Sign-in (PLEASE PRINT NAME & Clock Number):								
1.			6.			11.		
2			7.			12.		
3.			8.			13.		
4.			9.			14.		
5.			10.			15.		
Daily Initials:								
Monday _____								
Tuesday _____								
Wednesday _____								
Thursday _____								
Friday _____								

IF WORK CONDITIONS CHANGE, PRE-TASK PLAN NEEDS TO BE UPDATED ASAP