



Safety Tailgate Meeting | Week of December 3rd, 2018

Project Name: _____

Job Number: _____

☐ Sheet Metal ☐ Piping ☐ Plumbing ☐ Start-Up

GF/Foremen: _____

Discussion Leader: _____

Date of Meeting: _____

Carbon Monoxide Poisoning

Carbon monoxide (CO) is an invisible gas with no taste or smell. It can become especially dangerous if it builds up in tightly confined areas. It is just slightly lighter than air so it can hang around in enclosed spaces. All fuels, including “cleaner” fuels like propane, create CO.

Preventing Carbon Monoxide Poisoning

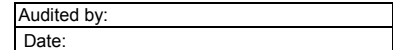
- Ventilate by mechanical means to the outside all areas where fuel-burning equipment is being used.
- Tune and maintain engines and other equipment regularly.
- Provide at risk workers with small CO monitors that can be worn and alarm when safe level is exceeded.
- Never use a generator indoors or in enclosed or partially enclosed spaces such as garages, crawl spaces, and basements.
- Open windows and doors in an enclosed space to reduce CO buildup.
- Consider using a CO detector, if no other monitoring device is available.
- Know the warning signs of CO exposure, such as headache, faintness, dizziness, confusion, nausea, and irregular heartbeat. **NEVER** ignore these signs when working around fuel-burning equipment. Discontinue work in effected areas until the hazard has been corrected *and* notify your safety manager.
- Give immediate medical attention to workers who have been exposed to carbon monoxide and are showing these symptoms.

Safety Comments/Suggestions for this Project: _____

Print Name & Clock #		Print Name & Clock #		Print Name & Clock #	
1	_____	7	_____	13	_____
2	_____	8	_____	14	_____
3	_____	9	_____	15	_____
4	_____	10	_____	16	_____
5	_____	11	_____	17	_____
6	_____	12	_____	18	_____

Foreman's Name & Clock #: _____

W = Correct Within One Week



Project Name: _____ Job Number: _____
 Sheet Metal Piping Plumbing Service
 GF/Foreman: _____
 Pre-Task Plan Prepared By: _____ Date: _____
 Project Safety Contact: _____ Safety Contact Phone Number: _____

1. Required PPE			Hazards			Safe Plan of Action (SPA)		
Hard hat Face shield			Material Handling	Inspected movement path	Identified moving equipment	Wheels Chocked		
Safety glasses Goggles				Floor Plating (pinch / back)	Hand protection required			
Gloves: Leather Kevlar / Cut resistant Solvent Acid Arm sleeves Fire resistant				Awkward size/shape/CG	Hand / body positions to avoid injury			
Boots Steel - toe Toe covers			Slips, Trips, Falls	Laydown area established	Spotter	Debris Removal plan		
Ear Plugs / Ear muffs				Inspect for trip / slip hazards	Area clean / clear of debris		Hazards marked	
Safety Vest			Hand & Power Tools	Tools & material properly stored	Electrical / emergency equipment clear			
Chemical Resistant suit / apron / tyvek suit				Reviewed safety requirements	Guarding OK	Inspected condition		
Respirator				GFCI in use	Identified PPE required		Inspected electrical cord	
Fire Resistant			Chemical Hazards	Routed cord overhead or taped / barricaded				
2. Fall Protection				Area inspected for potential chemical hazard MSDS Sheet available				
Ladder inspection completed				Identify PPE for highest recognized hazard (see left side)				
Retractable Device Required			Non-Electrical Hot Work	Reviewed Decon / Disposal or storage procedures				
Inspected Fall Protection Equipment				Reviewed contingency plan and equipment is on hand				
Shock Absorbing Lanyard Required				Fire Extinguishers Fire watch Install weld / spark screens				
Horizontal Lifeline System Required			Crane or other Lifting Equipment	Combustible material removed / protected Adequate ventilation				
Anchorage Point Identified				Lifting / Rigging equipment inspected Tag lines in use Areas barricaded				
Fall Clearance Distance Adequate				Overhead utility clearance verified Signalman assigned				
Fall Rescue / Retrieval Plan Set Up			Barricades	Yellow (Caution) Barricade tape Red (Danger) Barricade tape (label barricade)				
3. Task Specific Work Plans				Rigid barricade required / secured to floor Emergency egress clearly marked				
Lifting Plan (required for greater than 50 lbs.)				Barricade signage Travel paths barricaded / cones to protect foot traffic				
Floor / Wall penetrations			Weather	Review plans for weather including heat / wind / moisture Liquids available				
Lock Out / Tag Out Procedures				Cool down periods Sun Screen Heat Stress symptoms				
4. Required Work Permits				Public Protection, Explain: _____				
Hot Work (Non-Electrical)			Crew Congestion or Impact to occupants	Inspected areas for potential impacts to other crews / customers				
Confined Space				Coordinated with adjacent work supervisor / customer Traffic barricades				
Excavation				□ Monday: _____				
Energized Electrical Work (EEW)			Safety Huddle Topics:	□ Tuesday: _____				
Critical Lift (Crane)				□ Wednesday: _____				
Scaffolds				□ Thursday: _____				
				□ Friday: _____				
Construction Activity (In Sequence)			Hazards Identified			Corrective Actions Taken		
Crew Sign-in (PLEASE PRINT NAME & Clock Number):								
1.			6.			11.		
2			7.			12.		
3.			8.			13.		
4.			9.			14.		
5.			10.			15.		
Daily Initials:								
Monday _____								
Tuesday _____								
Wednesday _____								
Thursday _____								
Friday _____								

IF WORK CONDITIONS CHANGE, PRE-TASK PLAN NEEDS TO BE UPDATED ASAP